

**NATIONAL SMALL INDUSTRIES CORPORATION LTD.
"NSIC BHAWAN"
Okhla Industrial Estate
New Delhi -110 020**

Tender Document

For

**"Supply, Installation, Testing and
Commissioning of
GATE SCANNERS AND CCTV"
in**

**NSIC HEAD OFFICE & STP PREMISES
at**

OKHLA INDUSTRIAL ESTATE, NEW DELHI-110 020

**Last date of receipt of tender : 08.10.2012 (Latest by 3.00 P.M.)
Pre-Bid Meet : 03.10.2012 (at 4.00 P.M.)
(In CM-Admn.'s Room)
Date of opening of Technical Bid : 08.10.2012 At 4.00 P.M.
Date of opening of Price Bid : To be communicated later.**

**(M.P. SINGH)
Chief Manager(Admn)**

NSIC

ISO 9001:2008

The National Small Industries Corporation Ltd.

"NSIC Bhawan", Okhla industrial Estate

New Delhi – 110 020

No: SIC/ADMN/5(50)/2012

Dated:20.09.2012

M/s.-----

Sub:- Tender for "Supply and Installation of Gate Scanners and CCTV" at NSIC Head Office and STP Premises at Okhla Industrial Estate, New Delhi-110020

Separate Sealed tenders are invited from the from Delhi and NCR based contractors under two bids (Technical & Price) for the above mentioned work. The terms and conditions of the tender are enclosed herewith for your kind perusal and information.

Blank tender document (Non- transferable) for the above work shall be issued from 20.09.2012 to 08.10.2012 (Upto 3.00 p.m.) from the address given below on all working days against a payment of Rs. 1000/- in cash or DD in favour of " National Small Industries Corporation Ltd." payable at New Delhi. Tender Document may be down loaded from website www.nsic.co.in , however in such a case, Rs.1000/- per tender has to be deposited in cash or DD drawn on National Small Industries Corporation Limited, New Delhi to become eligible to submit the same. No tender fees will be charged from the Micro and Small Enterprises (MSEs) but they will have to submit a copy of the Registration Certificate at the time of purchase the Tender Document or in case of downloading at the time of submission of the tender form.

The contractors should have completed at least two works of the similar nature in a Central Govt. PSU / Govt. Department / any other reputed organization /MNC of minimum value of Rs. 7/- lacs each during the immediately preceding 5 years. The contractors are required to enclose the photocopies of award letters/ completion certificate. In case of the works in Pvt. Organizations/ MNC, copies of TDS certificate should also be enclosed.

The tender should be in two sealed envelopes separately containing Technical Bid and Price Bid. The envelopes should be clearly super scribed with the type of Bid and **"Supply, Installation, Testing and Commissioning of Gate Scanners and CCTV" at NSIC Head Office and STP Premises at Okhla Industrial Estate, New Delhi-110020**

The envelopes must be addressed to:

**Chief Manager (Admn)
NSIC Bhawan,
Okhla Industrial Estate
New Delhi-110 020**

The tender must reach us at the above address on or before **03.10.2012 up to 3.00 p.m.** in sealed envelop as above. NSIC reserves the right to accept or reject any offer, without assigning any reasons thereof, and to amend the terms and conditions before award of the contract.

Thanking you,

Yours faithfully,

**(M.P. SINGH)
Chief Manager(Admn)
For & on behalf of NSIC**

THE NATIONAL SMALL INDUSTRIES CORPORATION Ltd.,
(A GOVERNMENT OF INDIA ENTERPRISE)
NSIC BHAWAN, OKHLA INDUSTRIAL ESTATE
NEW DELHI –110020.

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CHIEF MANAGER(ADMN)
ISSUING AUTHORITY

The terms and conditions for the work order.

1.0 Definitions:-

- 1.1 "Corporation" shall mean the National Small Industries Corporation Ltd. (A Govt. of India Enterprise) Okhla Industrial Estate, New Delhi . 110020, and shall include their legal representatives, successors and permitted assignees.
- 1.2 "Competent Authority " means Chairman cum Managing Director of Corporation and his successors.
- 1.3 "Officer In Charge " shall mean the officer of the Corporation, not below the level of Deputy Manager, designated by "Competent Authority." as the case may be, who shall supervise and be in-charge of such works.
- 1.4 "Contract" means and includes the documents forming the tender and acceptance thereof together with the documents referred to therein including the conditions.
- 1.5 "Contractor" shall mean the individual or firm and shall include the legal representative of such individual or the persons composing such firm or the permitted assignee of such individual or firm or the Corporation

2.0 INSTRUCTIONS TO CONTRACTOR:-

- 2.1 The Gate Scanners shall be installed at the reception gates of NSIC H.O. and STP.
- 2.2 For CCTV coverage the cameras shall be installed in the premises and outdoor and indoor cameras will be placed as per the requirement. The system should have an arrangement of displaying the view of all the cameras on the monitors simultaneously and / or separately.
- 2.3 The following items as per the quantity and make mentioned are to be included in the quote:-

- a. Gate Scanners (6 zone) : 2 Nos (For indoor use)
(Door Frame Metal Detector)
- b. Indoor Cameras (with CE/FCC/UL certification) : 11 Nos (With Night vision)
- c. Outdoor Cameras (with CE/FCC/UL certification): 28 Nos (With Night vision)
- d. DVR (with CE/FCC/UL certification) : 3 Nos.
- e. Colour TFT Monitor (32") : 2 nos.
- e. Hard Disk 2 TB(sufficient for one month back-up)
- g. Video cable (RG-6) (ISI/BIS Std.) : 1000 mtrs.
- h. Video cable (RG-11) (ISI/BIS Std.) : 2000 mtrs.
- i. Power Cable (2-Core) (ISI/BIS Std.) : 3000 mtrs
- j. Conduits (PVC) (ISI/BIS Std.) : 3000 mtrs.
- k. Power Supply (12V, 5 MP) (As per requirement)
- l. DVC Rack (with lock and accessories)
- m. Other accessories as per requirement

***All cables should be of Finolex / Polycab / Kalinga or any other reputed brand.**

- 2.4 Number of cameras and other items may vary as per requirement. Variation in the cost due to the change in quantity will be adjusted in the bill on the basis of per unit price of the items given in the price bid.
- 2.5 The quotes will be submitted strictly as per the details in sl. no. 2.3.

2.6 The specification of various items shall be as below:-

Gate Scanners (Multi Zone)	Indoor Color IR Dome Camera
Supply, installation testing and commissioning of High sensitive door frame metal detectors with audio alarm and LED Visual indicators, safe for heart pacemaker, pregnant women, floppy disc, file and video tape (6 distinct pinpoint zones), Intelligent Traffic counter, built-in battery back up, LED Indicators with large LCD display & all accessories in complete condition & fixing.	1/3" Sony Super HAD CCD Image sensor, high resolution (Minimum 600 TVL), Minimum illumination of 0.0 lux @ F1.2 (IR On), Minimum 24 IRLEDs, with at least 3.6mm, maximum viewable covering range 20 mtrs. (Samsung /LG / Sony/ and other reputed Make)

Outdoor color Bullet IR camera	DVR : 16 channel standalone DVR , H.264 based video compression Technology
1/3" Sony Super HAD CCD Image sensor, high resolution (600TVL), Minimum illumination of 0.0 lux @ F1.2 (IR On), Minimum 48 IRLEDs, Vari Focal Lens Minimum 8 mm, Weather proof Housing of Standard IP 66 rating, maximum viewable covering range 50 mtrs. (Samsung /LG / Sony/ and other reputed Make)	Real-time display/ recording resolution@25 fps per channel, support 2 Hard disk drives of up to 2 TB capacity each, Alarm In/ Out, network based, with CMS facility and with 4 ch D1 recording (Samsung /LG / Sony/ Hikvision and other reputed Make)

MONITOR:
32" Color TFT Monitor
(Make: Samsung / LG/ Sony/ other reputed Make)

- 2.7 The contractor has to provide Comprehensive AMC (CAMC) and warrantee for one year free of cost. (The agreement of AMC is enclosed at Schedule 'C').
- 2.8 The contractor shall arrange, at his own expense, all tools, plant and equipment hereinafter referred to as (T & P) and Labour.
- 2.9 The contractor should have completed at least two works of the similar nature in a Central Govt. PSU / Govt. Department / any other reputed organization /MNC of minimum value of Rs.7/- lacs (Rupees Seven lacs) each during the immediately preceding 5 years. The contractors are required to enclose the photocopies of award letters/ completion certificate. In case of the works in Pvt. Organizations/ MNC, copies of TDS certificate should also be enclosed.
- 2.10 The tenders shall be accompanied with a DD / Pay Order for **Rs. 50,000.00** (Rupees fifty thousand only) drawn in the favour of NSIC Ltd., New Delhi being the Earnest Money Deposit for the above mentioned job. EMD will be refunded after the supply and installation of the above items to the best of the satisfaction of the deputed officer or committee of officers.
- 2.11 No EMD will be payable by the Micro and Small Enterprises (MSEs) but they will have to submit a copy of the Registration Certificate along with the Technical Bid.
- 2.12 The tenders shall be valid for a period of 120 days from the date of its opening.

- 2.13 The interested contractors are advised to inspect the premises and assess the scope/quantum of work involved before submitting their offer. Clarifications, if any, may be obtained by contacting the office of the undersigned during office hours on working days. No claim whatsoever shall be entertained regarding the ignorance about the site conditions on later date.
- 2.14 Price - Bids shall be opened only when the Technical Bid is found to be technically qualified & other relevant documents.
- 2.15 Interested contractors are requested to quote their **most competitive rates** (as per the format specified in **Schedule 'B'**).
- 2.16 Technical & Price Bids shall have to be submitted in the Format as per **Schedule 'A'** and **Schedule 'B'** respectively.
- 2.17 Conditional tenders will be rejected outrightly.
- 2.18 Any overwriting / cutting in Technical/ Price Bids shall result in rejection of the Tender document.
- 2.19 The contractor shall not sub-contract the services of personnel engaged by them.
- 2.20 The contractor shall be responsible to compensate the loss of any kind to NSIC caused due to theft, damage or negligence by his personnel.
- 2.21 Successful contractor will have to execute an agreement on Non-Judicial Stamp Paper of appropriate value before the commencement of work.

3.0 ELIGIBILITY CRITERIA FOR CONTRACTORS:-

The contractor shall submit the self-attested photocopies of the following documents:-

- a. Ownership registration certificate of the contractor.
- b. PAN Number in the name of registered owner
- c. Registration with Service Tax Department.
- d. Registration with Sales Tax Department
- e. Certificate of Authorized Dealer of the items quoted in the Price Bid.
- f. Certification of CE/FCC/UL for cameras and DVR.
- g. Experience Certificate of two works of similar nature in Govt/ Pvt/ MNC of not less than Rs. 7/- lacs in the immediately preceding 5 years.
- h. Terms and conditions as given in the tender document duly signed by the contractor on every page.
- i. EMD for Rs. 50,000/- (Rs. fifty thousand only) through DD/PO only.

4.0 TIME AND EXTENSION FOR DELAY:-

- 4.1 Time allowed for execution of the work as specified in the Appendix or the extended time in accordance with these conditions shall be the essence of the contract. The execution of the contract shall commence from the 7th day after the date on which the corporation issues the Work Order to commence the work.
- 4.2 If the work is delayed by :
 - a. Force Majeure, or
 - b. Serious loss or damage by Fire, or
 - c. Civil Commotion, local combination of workmen strike or lockout, affecting any of the trades employed on the work, or

5.0 FORCE MAJEURE:-

Any delays in or failure of the performance of either party shall not constitute default herein shall not constitute default hereunder or give rise to any claim for damages. If any, to the extent such delay or failure of performance is caused by occurrences such as Act of God or the public enemy, expropriation or confiscation of facilities by Government Authorities or in compliance with any order or request of

any Governmental authorities, or acts of war, rebellion or sabotage or fires, floods, explosions, riots, or illegal joint strikes of all the workers of all the Contractors / Suppliers.

6.0 MATERIAL:-

All materials to be provided by the Contractor shall be in conformity with the specifications laid down in the contract and the Contractor shall, if requested by the officer-in-charge, furnish proof of satisfaction in this regard.

7.0 LABOUR:-

- a. The contractor shall employ its labour in sufficient numbers to complete the work in the stipulated time. The contractor shall not employ any person who has not completed eighteen years of age.
- b. All labour shall be deployed by the contractor and corporation shall not have any liability what so ever with regard to such labour.
- c. The contractor shall comply with all statutory norms of Central/ State Govt. with regard to labour employed by him. Violation of any such norm shall be the sole responsibility of the contractor.
- d. The contractor shall indemnify and keep the corporation indemnified against all such claims arising out of :-
 - i. Third party loss/damage to life or property caused by / during execution of the work.
 - ii. Loss / damage to the workmen engaged by the contractor during the execution of the work.
 - iii. Due to the non-compliance of applicable PF/ Labour Laws, ESI Regulations etc.

8.0 INSPECTION:

The officer in-charge or his representative shall have the powers to inspect and examine any part of the work at any time and the contractor shall give such facilities as may be required for such inspection and examination.

9.0 LIQUIDATED DAMAGES FOR DELAY:-

In case the contractor fails to complete the whole work within the stipulated time, he shall be liable to pay liquidated damages @ 1% (one percent only) of the value of the contract per week and /or part thereof of the delay subject to a maximum of 10% (ten percent) of the value of the contract. The amount of compensation may be adjusted or set-off against any sum payable to the Contractor under this or any other contract with the corporation.

10.0 DEFECT LIABILITY PERIOD:-

The Contractor shall be responsible to make good and remedy any defect in the work executed within defect liability period of one year which shall be reckoned from the date of completion of the works to the corporation.

11.0 PAYMENT TERMS:-

- 11.1 After carrying out the entire work successfully, the contractor shall submit the bill to the corporation for payment.

- 11.2 10% of the accepted tender cost shall be retained as Security deposit which will be refunded to the contractor after defect liability period of 12 months. Earnest money deposit (EMD) (if payable) shall be adjusted in the security deposit.
- 11.3 No interest shall be payable to the contractor on the security deposit.
- 11.4 All statutory deductions as applicable like TDS, Sales Tax/ VAT etc shall be deducted from the Contractor's Bills.

12.0 ARBITRATION:-

- 12.1 Except where otherwise provided for in the contract, all questions and disputes relating to the meaning of the words, terms, specifications, operations, and instructions, mentioned in this contract and as to the quality of workmanship or performance of the contractor any other question, claim, right, matter, or thing whatsoever in any way arising out of or relating to the contract, specifications, operating instructions, orders or these conditions; or otherwise concerning the performance of the contract, the execution or failure to execute the same whether arising during the progress of the work or after the completion or abandonment thereof, shall be referred to the sole arbitration of Director (Planning & Marketing) of the corporation or any other officer appointed as the sole arbitrator by Director (Planning & Marketing).
- 12.2 The Arbitrator shall have power to call for such evidence by way of affidavits or otherwise as he thinks proper and it shall be the duty of the parties hereto to do or cause to be done, all such things as may be necessary to enable the Arbitrator to make the award without any delay. The Arbitrator shall give a separate award in respect of each dispute or difference referred to him. The venue of arbitration shall be such place as may be fixed by the Arbitrator in his sole discretion. The Award of the Arbitrator shall be final, conclusive and binding on all parties to the contract.
- 12.3 The law under the Arbitration and Conciliation Act, 1996 shall be applicable to such proceedings.

CHIEF MANAGER (ADMN)
ISSUING AUTHORITY

Signature of the contractor

APPENDIX

1. Competent Authority : CMD, NSIC or his authorized Signatory
2. Estimated cost of the project : Rs.10.00 Lacs (approximately)
3. Earnest Money Deposit (EMD) : Rs. 50,000/- (Rs. Fifty Thousand)
4. Security Deposit : 10% of the contract value
5. Time allowed for the execution :30 days (After placing of the Work Order)
6. Liquidated damages : 1% per week subject to maximum of 10 % of the value of the contract.
8. Defect Liability period of the project. : 12 months from the date of completion

CHIEF MANAGER(ADMN)
ISSUING AUTHORITY

SCHEDULE 'A'

TECHNICAL BID

- 1) Name & Address of the Contractor :
(with Tel. Nos. and fax no.)
- 2) Registration of the :
ownership (Form B)
- 3) EMD (DD No., date & Bank), or :
(Copy of Registration certificate
as Micro & Small Enterprise)
- 4) Registration in Sales Tax :
- 5) Registration in Service Tax :
- 6) PAN No.(As applicable) :
- 7) Copy of Authorised dealership :
certificate of the items for which the
price is quoted in the price Bid)
- 8) Copy of CE/FCC and UL Certifications :
(for cameras and DVR respectively)
- 9) Copies of completion/award Letters:
/TDS copies (for Pvt./MNC Co.) in
lieu of minimum two works
completed of similar nature of the
value of Rs. 7/- lacs)
- 10) Letter of submission of offer or signed copy of terms & conditions, as
per the tender document:

Self attested copies of the documents should be attached.

For M/s _____

(_____)

**Authorized Signatory
With Seal.**

Date :
Place :

Name :
Designation:

SCHEDULE 'B'

PRICE BID

(Amount in Rs.)

Sl. No.	Items	Per unit price (Rs.)	Nos reqd.	Total Amount (Rs.)
1	Gate Scanners		2 Nos	
2	Indoor Cameras		11 Nos	
3	Outdoor Cameras		28 Nos	
4	Storage Device: Hard Disk 2 TB (For one month storage capacity)		2 Nos	
5	DVR:16 channel stand-alone DVR, H.264 based video compression Technology		3 Nos	
6	Color TFT Monitor (32")		2 Nos	
7	Video cable (RG-6) (ISI / BIS Std.)		1000 Mtrs	
8	Video cable (RG-11) (ISI / BIS Std.)		2000 Mtrs	
9	Power Cable (2-Core) (ISI / BIS Std.)		3000 Mtrs.	
10	Conduits (PVC) (ISI / BIS Std.)		3000 Mtrs.	
11	DVC Rack (with lock and accessories)			
8	Cost of other material (Please enclose the list also)			
9	Installation Charges			
	Total			
	Taxes (As admissible)			
	Total Value			

* The items shall be supplied as per the specifications mentioned in clause 2.3 and 2.7 of the tender document.

*All cables shall be of Finolex / Polycab / Kalinga or any other reputed brand.

For M/s _____

(_____)
Authorized Signatory
With Seal.

Date :
Place :

Name :
Designation:

SCHEDULE 'C'

AGREEMENT FOR COMPREHENSIVE AMC AND WARRANTEE

This agreement is executed on the day of ,2012 between The National Small Industries Corporation Ltd. (A Govt. of India Enterprise), a company incorporated under the Companies Act 1956 and having its Head Office at Okhla Industrial Estate, New Delhi- 110 020 (hereinafter referred as Corporation) of the one part

AND

M/s

hereinafter referred to as the Contractor which expression shall include his legal heirs / successors, representatives and assignees of the other part.

Whereas M/s

has quoted its rates for supply, installation, testing and commissioning of Gate Scanners and CCTV in NSIC Head Office & STP premises at Okhla Industrial Estate, New Delhi- 110020 and thereafter to provide comprehensive AMC and warrantee for a period of one year from the day of commissioning of the project.

NOW IT IS agreed by and between the parties as under:-

- 1) The contract for providing free Comprehensive AMC and warrantee shall be deemed to have come into force on day of the month of of the year 2012.
- 2) The contract shall be valid for the period from .2012 to .2013.
- 3) The contractor shall service and maintain the equipments in good working order during the continuation of the agreement.
- 4) The contractor shall depute his service engineer to visit the premises at least once in every month (30 days) for preventive check up and also on request of the officer in-charge in case if any defect is reported.
- 5) The contractor shall be responsible for removing the defect within 24 hrs of lodging of the complain.
- 6) The Contractor shall engage the personnel who has attained the age of 18 years. .
- 7) The contractor shall not transfer, assign, pledge or sub-contract its rights and liabilities under this contract to any other contractor without prior written consent of the corporation.
- 8) In case the defect is not removed within 24 hrs of lodging the complain, the contractor will be liable for a penalty of Rs. 500/- per day subject to a maximum of Rs.5000/- out of the security deposit, after which the agreement will be terminated and the Security Deposit shall be forfeited.
- 9) The 10% of the accepted tender cost will be retained as Security Deposit which will be refundable only after the expiry of the period of free of cost warrantee and Comprehensive AMC. The Security Deposit shall not carry any interest.
- 10) Corporation shall not be liable to pay for any defect or replacement of any item during the period of the agreement.
- 11) The contractor shall indemnify and keep the corporation indemnified against all such claims arising out of :-
 - i. Third party loss/damage to life or property caused by / during continuation of the agreement.
 - ii. Loss / damage to the workmen engaged by the contractor during continuation of the agreement.
 - iii. Due to the non-compliance of applicable Minimum Wages, EPF/ Labour Laws, ESI Regulations etc.
- 12) Except where otherwise provided for in the contract, all questions and disputes relating to the meaning of the words, terms, specifications, operations, and instructions, mentioned in this contract and as to the quality of workmanship

or performance of the contractor any other question, claim, right, matter, or thing whatsoever in any way arising out of or relating to the contract, specifications, operating instructions, orders or these conditions; or otherwise concerning the performance of the contract, the execution or failure to execute the same whether arising during the progress of the work or after the completion or abandonment thereof, shall be referred to the sole arbitration of Director (Planning & Marketing) of the Corporation or any officer nominated by Director (Planning & Marketing).

- 13) The Arbitrator shall have power to call for such evidence by way of affidavits or otherwise as he thinks proper and it shall be the duty of the parties hereto to do or cause to be done, all such things as may be necessary to enable the Arbitrator to make the award without any delay. The Arbitrator shall give a separate award in respect of each dispute or difference referred to him. The venue of arbitration shall be such place as may be fixed by the Arbitrator in his sole discretion. The Award of the Arbitrator shall be final, conclusive and binding on all parties to the contract.
- 14) The law under the Arbitration and Conciliation Act, 1996 shall be applicable to such proceedings

IN WITNESS of above, both parties have set their hands to the agreement along with its schedule on the date and month first written in the presence of the witness.

Signatures of :

M/s	M.P. Singh Chief Manager (Admin.) For National Small Scale Industries Corporation Ltd. NSIC Bhawan, New Delhi-110 020.
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